

# EXHIBIT & SPONSOR PROSPECTUS

## International Association of Correctional Training Personnel 39<sup>th</sup> National Training and Performance Conference

*Theme: Future Trends: Training through Adversity, Planning for Tomorrow*

### Tennessee Department of Corrections Training Academy

1314 S. Jackson St.  
Tullahoma, TN 37388

#### EXHIBIT HALL DATES

Opens: Wednesday, September 20, 2023, 3:30 pm

Closes: Friday, September 22, 2023, 2:00 pm

#### IACTP EXHIBIT COORDINATOR

Michael A. Jones, Association Services Manager

2220 Nicholasville Rd., Suite 110-333

Lexington, KY 40503

(859) 333-4209

Email: [IACTPC@gmail.com](mailto:IACTPC@gmail.com)

#### *RECENT EXHIBITORS...*

*American Prison Data Systems*

*Ashland University*

*Atkore*

*Glock*

*Kiesler Police Supply/MILO Range*

*Nova Security Group*

*Ohio University*

*Razor Ribbon*

*Remington Law Enforcement*

*Tri-Chem*

**ABOUT US...**IACTP is a criminal justice trainers' association that includes members of the training professions from state, local and federal corrections agencies, community corrections, juvenile justice, higher education, academies and commissions, and private corrections. We expect attendance to be from 100-200 participants. The size of this conference affords exhibitors more personal contact with the conference attendees, all focused on criminal justice training.

**IACTP MISSION...**The IACTP enhances public safety and the fair and humane treatment of offenders by promoting organizational and individual excellence in the profession of training.

**EXHIBITOR SCHEDULE...**Exhibits may be set-up between 2:00 pm and 3:00 pm on Wednesday, September 20, 2023. Exhibits will be open at 3:30 pm and there will be a reception in the exhibit area from 5:30 pm - 7:00 pm. Hors d'oeuvres will be served during this attendee reception (consider sponsoring all or a portion of the reception). Breaks are offered in the Exhibit area throughout the conference to allow for more face-to-face time with attendees. Exhibit area will be accessible all day on Thursday and will close at 2:00 pm on Friday.

#### Exhibitor Highlights

- Exhibits - September 20-22, 2023
- Exhibit Fee: \$400 (includes two full conference registration passes)
- Exhibit Hours: The exhibit area is open to attendees Wednesday, September 20, 2023 at 3:30 p.m. - 7:00 p.m. and closes Friday, September 22, 2023 at 2:00 p.m. These times are tentative and subject to change.
- Breaks will be offered in the Exhibit area daily
- All exhibit spaces will include a table, waste basket and two (2) chairs. Wireless internet will be provided at no charge. Tables are assigned on a first come first served basis. Additional services may be provided upon request.
- Fee includes **full conference registration for two vendor staff** (additional exhibitor staff may register at the regular conference rate). Registration allows vendors to:
  - ✓ Attend workshops
  - ✓ Attend special events and meals
  - ✓ **Mailing list** of all conference attendees
  - ✓ **Free 1/2 page advertisement** in the Conference Program (jpg, tif or pdf file must be submitted no later than - July 15, 2023)
  - ✓ You will receive **free recognition in future issues** of the IACTP quarterly newsletter, *The Correctional Trainer*.
  - ✓ Access to training administrators and trainers from the field of criminal justice

**SPONSORSHIP...** Opportunities are available to sponsor conference events. Sponsorship affords your company complimentary exhibit booth space (with all exhibitor benefits as noted above), extra exposure in the program book and from the stage during general session events. If you want to sponsor, you can choose which option you want to purchase at this link [HERE](#).

**Sponsor – Wednesday’s Exhibitor Networking Reception (\$1,000)**

The Opening Reception is an enjoyable networking opportunity for conference attendees and vendors to meet in the exhibit area. This event is an excellent opportunity for the sponsor(s) to receive additional recognition.

**Sponsor – Thursday’s Awards Lunch (\$1,500)**

The Awards Lunch recognizes high performing professionals in the field. The luncheon sponsor will be recognized in the program book as well as from the podium during the luncheon.

**Sponsor – Friday’s Keynote Lunch (\$1,500)**

The Keynote Lunch is the formal culmination of the conference. The lunch sponsor will be recognized in the program book as well as from the podium during the luncheon. Send the attendees home with a great meal and your company’s name on their mind.

**Sponsor - AM/PM Break (\$750)**

Morning and afternoon breaks are offered to attendees. Please consider supporting either Thursday or Friday’s full-day refreshment breaks. Sponsors will be recognized in the program book.

**ADVERTISERS...** Anyone can advertise in the conference program book or by providing an item for inclusion in the conference attendee tote bag (*the IACTP board reserves the right to review and deny advertisements for questionable or offensive material*). Advertisers do not need to be corrections vendors; they can be local businesses of any type. IACTP offers the following advertisement and promotional opportunities:

- ✓ Bag stuffer option (**\$250**) – *one item with company logo (can be a flyer or a product (e.g. pen, stress ball, etc.))*
- ✓ Half Page Advertisement (**\$300** for non-exhibitors)
- ✓ Full Page Advertisement (**FREE** for sponsors) – *if you purchase any of the sponsorship options, you automatically get a free half page advertisement, but your company is responsible for providing the advertisement design to IACTP.*
- ✓ Half Page Advertisement (**FREE** for paid exhibitors) – *if you purchase an exhibit booth, you automatically get a free half page advertisement, but your company is responsible for providing the advertisement design to IACTP.*

Purchase advertising space [HERE](#) or contact Michael Jones at [IACTPC@gmail.com](mailto:IACTPC@gmail.com) or 859-333-4209.

**REGISTRATION & PAYMENT...** The exhibitor registration fee of **\$400 includes two full conference registrations**, attendance at workshop sessions, meals & breaks, plus the other perks listed above under Exhibitor Highlights. After the two comp registrations, additional exhibit staff may register at the regular conference rate \$299, which includes one-year IACTP membership. To increase your exposure, you are encouraged to participate in all events at the conference. If you have any special requests (need extra space, electrical access, etc.), please communicate those details at the time of submitting your registration.

Purchase exhibit space [HERE](#) as soon as possible to reserve your space.

If you are unable to submit an online payment, please send payment to: **IACTP, 2220 Nicholasville Rd., Suite 110-333, Lexington, KY 40503**. Payment should be made to: **International Association of Correctional Training Personnel (IACTP)**.

If you have any questions in regards to the contracts or the reservation process, please contact Michael Jones, IACTP Association Services Manager at 859-333-4209 or at [IACTPC@gmail.com](mailto:IACTPC@gmail.com). We hope you realize the potential our conference offers your company.

Please check out our website at [www.iactp.org](http://www.iactp.org) for more information about us and the conference.

**CANCELLATION POLICY...** Refunds may only be approved by the IACTP board on a case by case basis. Requests for

refunds need to be received no later than August 31, 2023.

**LIABILITY AND SECURITY...**The exhibit area cannot be secured by the IACTP or the TN-DOC Academy. Exhibitors are advised to use caution when leaving valuables unattended in the exhibit area. Exhibitors shall accept all liability (damage, loss, or accident), which might ensue from any cause in connection with transfer, installation, maintenance, display, or removal of exhibits. Neither the TN-DOC Academy, IACTP, nor the conference organizers will accept responsibility for theft or damage. Exhibitors are encouraged to insure themselves against losses and claims.

**HOTEL INFORMATION...** IACTP has not reserved a block of sleeping rooms, but recommends the following properties which are in close proximity to the conference venue.

*Holiday Inn, 2030 N. Jackson St., Tullahoma, TN • (931) 222-1414*  
*Baymont, 2113 N. Jackson St., Tullahoma, TN • (931) 563-4262*  
*Hampton Inn, 1922 N. Jackson St., Tullahoma, TN • (931) 461-5222*